

## Technology Training Needs for District Courts

Each district court's working group on technology should address the local training needs of the court, its attorneys, and other court participants. The following are some of the training areas that the district working group should consider.

Training Topics. The working group should create a list of topics regarding the use of technology, suitable for providing training, guidance, and resources.

Courtroom Presentation Equipment. The working group should survey the equipment currently available, potential technological advances, and the needs of the court. The deficiencies of equipment and backup systems should be studied. The group should recommend technology to assist with jury orientation, jury selection, hearings, and trials.

Target Audiences. The working group should identify those persons who require training and determine their particular needs. Judges, attorneys, and other courtroom participants may have common or overlapping training needs. Some participants, such as pro se litigants, may need special consideration.

Trainers. The working group should create a list of potential training resources, including persons who can conduct training. This may include staff from the clerk's office and government agencies, members of the bar, litigation support specialists, and private vendors.

Materials. The working group should create or collect materials that will assist in the choice and use of technology. User guides to software and hardware, flow charts, lists of web links, and checklists, are examples of such materials.

Seminars. The working group should decide the utility of whether to sponsor live seminars, to use Internet training, or to associate with other groups, such as bar associations, in order to provide training.